



**Pan-European Seal Traineeship Programme at the European Union Intellectual Property Office (EUIPO) and Pan-European Seal Young Professionals Programme at the European Patent Office (EPO) 2026/27**

Subject: Notice for the submission of expressions of interest for the Pan-European Seal Traineeship Programme (at the European Union Intellectual Property Office - hereinafter EUIPO) and the formulation of the relevant shortlist, and for the submission of applications for the Pan-European Seal Young Professionals Programme (at the European Patent Office - hereinafter EPO) for 2026/27.

The Alma Mater Studiorum – University of Bologna (hereinafter referred to as the University) has joined the Pan-European Seal Traineeship Programme (at the European Union Intellectual Property Office – hereinafter referred to as EUIPO) and the Pan-European Seal Young Professionals Programme (at the European Patent Office – hereinafter referred to as EPO). These programmes aim to promote intellectual property culture and the acquisition of skills and direct experience at one of the two institutions through one-year paid traineeships.

Each year, the two institutions offer paid internship positions for graduates and undergraduates who will graduate by the start of the internship (mid-September 2026) from the more than 100 universities participating in the programmes.

The documentation provided by the organisations, listed below and also available on their websites, which we recommend you read, contains deadlines, requirements, application procedures, areas of interest, allowances and other useful information.

**Those interested in applying may only do so for one of the two programmes. Those who submit an expression of interest for EUIPO may not also apply for EPO and vice versa, under penalty of exclusion.**

**EUIPO:**

[EUIPO - Pan-European Seal Traineeship Programme 2026/27](#)

[EUIPO\\_PES Brochure\\_2026/27](#)

**Duration and location:** 12-month traineeship at EUIPO offices in Alicante, Brussels or Luxembourg

**Benefits and allowances:** EUIPO will pay trainees a monthly allowance of approximately €1,300 if based in Alicante, or approximately €1,500 if based in Brussels or Luxembourg.

In order to access the EUIPO Programme, participating universities are required to draw up a shortlist of candidates who are potentially eligible for the traineeship. The deadlines, procedures and eligibility criteria for expressions of interest are set out in the following paragraphs.

Only applications submitted by candidates included in the university's shortlist and who subsequently submit their application on the EUIPO application form in accordance with the procedures, deadlines and documents required by EUIPO will be evaluated by EUIPO. The selection of candidates will be carried out directly by EUIPO on the basis of its own criteria and in relation to the active internship positions, including through interviews.

**EUIPO – Traineeship Programme 2026/27**

**A) PROGRAMME**

Internship activities will be carried out in the following areas: DATA ANALYSIS; COMMUNICATION, MARKETING AND AUDIOVISUALS; INFORMATION TECHNOLOGY; LAW; FINANCE AND ECONOMICS; HUMAN RESOURCES AND TRAINING AND DEVELOPMENT; EUROPEAN AND INTERNATIONAL

Responsabile del procedimento: Alice Corradi | [alice.corradi@unibo.it](mailto:alice.corradi@unibo.it)

**AREA INNOVAZIONE**

Via Zamboni 25 Bologna | 40126 Bologna | Italia



COOPERATION; PROJECT SUPPORT; FACILITIES MANAGEMENT; ADMINISTRATIVE SUPPORT AND EVENT MANAGEMENT; TRANSLATION AND COMPUTATIONAL LINGUISTICS.

## B) DEADLINES AND ADMISSION REQUIREMENTS

Citizens of one of the Member States of the European Union may participate in the EUIPO selection process (applications from citizens of candidate countries or third countries may be accepted for approximately 10% of the available positions).

The University must send the names of candidates included in the requested shortlist to EUIPO by **27/02/2026**, using its own criteria.

### → SHORTLIST AND DEADLINE FOR EXPRESSING INTEREST TO THE UNIVERSITY

The University has appointed a Committee to draw up the shortlist. In view of the requirements specified by EUIPO and the timetable, the Committee has decided that only candidates who meet the following requirements may be included in the shortlist:

- Students regularly enrolled in the 2025/26 academic year who expect to graduate by mid-September 2026 (start date of the internship), citizens of one of the member countries of the European Union (applications from citizens of candidate countries or third countries may be accepted for approximately 10% of the available positions) interested in one of the following areas: DATA ANALYSIS; COMMUNICATION, MARKETING AND AUDIOVISUALS; INFORMATION TECHNOLOGY; LAW; FINANCE AND ECONOMICS; HUMAN RESOURCES AND TRAINING AND DEVELOPMENT; EUROPEAN AND INTERNATIONAL COOPERATION; PROJECT SUPPORT; FACILITIES MANAGEMENT; ADMINISTRATIVE SUPPORT AND EVENT MANAGEMENT; TRANSLATION AND COMPUTATIONAL LINGUISTICS.;

- graduates who have obtained a bachelor's or master's degree/single cycle degree from the University since January 2024 and who do not fall under the above categories; if selected, they will be required to provide certification of their degree by the start of the internship;

- with knowledge of English at least at level B2 and knowledge of another European language based on the profile sought, at least at level B2 of the Common European Framework of Reference for Languages (CEFR).

According to EUIPO regulations, those who have already completed internships (paid or unpaid) at one of the European institutions are excluded from the selection process. ([DECISION No ADM-25-03 on traineeships offered by EUIPO](#))

Those who wish to participate in the EUIPO programme and meet the above requirements must submit their expression of interest to the University

**no later than 24 February 2026 (13:00)**

by accessing “Studenti Online” > “Bandi” > “Manifestazione d'interesse per PanEuropean Seal Professional Traineeship Programme – EUIPO”.

No other methods of application will be accepted.

If you have forgotten your login details, you can retrieve them at <https://dsa.unibo.it/Recovery.aspx>.

*PLEASE NOTE: During the online application process, information relating to the application itself (e.g. “Application submitted”) will be visible, but this information only concerns the technical aspects of the process. No indication of this*

Responsabile del procedimento: Alice Corradi | [alice.corradi@unibo.it](mailto:alice.corradi@unibo.it)

**AREA INNOVAZIONE**

Via Zamboni 25 Bologna | 40126 Bologna | Italia



*kind shall be considered as meaning that the application is complete/admissible/valid for the purposes of this notice. The expression of interest is only valid if the student completes the above procedure.*

The outcome of the expression of interest for EUIPO will be communicated by email to the institutional email address @studio.unibo.it listed in the university's career management database for the student.

#### → DEADLINES AND PROCEDURES FOR SUBMITTING APPLICATIONS TO EUIPO

Candidates included in the University's shortlist must then submit their application via the specific EUIPO application form **by 31 March 2026**, attaching:

Candidates included in the University's shortlist must then submit their application via the specific [EUIPO application](#) form by 31 March 2026, attaching:

- Cover letter, clearly indicating the EUIPO as their choice for the traineeship;
- CV, in [Europass](#) format;
- Degree certificate, showing the final grade (those who have not yet graduated at the time of application may submit a self-certification);
- Certificates of completion of at least one of the two online courses provided by EUIPO: “EUTM in a Nutshell” (approx. 4 hours) and/or “RCD in a Nutshell” (approx. 4 hours).

To complete the above courses, candidates must create a [Pan-European Seal account](#) and log in via the EUIPO Academy Learning Portal (EALP).

#### **EPO:**

[PAN-EUROPEAN SEAL YOUNG PROFESSIONALS PROGRAMME AT THE EPO](#)

[EPO PES Young Professionals Programme General Instruction Guidelines – Edition 2026-2027](#)

[Tutorial for application EPO](#)

**Duration and location:** internship lasting between 12 and 36 months at the EPO offices in Munich, The Hague, Berlin and Brussels.

**Benefits and allowances:** the EPO will pay the intern a monthly allowance of approximately € 2,300 for the first year and € 3,300 for the second and third years.

Starting with this edition of the programme, those interested in participating in the selection process for the EPO traineeship must submit their application exclusively on the EPO website by 9 March 2026 through the [EPO online Recruitment Tool](#), without participating in any university call for applications.

The admission requirements set by EPO are:

- be a citizen of one of the EPO member countries;
- have obtained a bachelor's or master's degree from the University of Bologna or expect to obtain it by the start of the internship, scheduled for September 2026;
- excellent knowledge of at least one of the following languages: English, French and German (assessment will be carried out during the interview by the EPO);
- interest in the following areas of activity: Science and Engineering, IT, Business Administration; International Relations and Communications; Law (including Patent Law); Economics and Finance.

For more information on the selection process, please visit the [EPO website](#).

At the end of the selection process carried out by the EPO, the University will be contacted to confirm the details entered by candidates for internships at the EPO.

Responsabile del procedimento: Alice Corradi | [alice.corradi@unibo.it](mailto:alice.corradi@unibo.it)

**AREA INNOVAZIONE**

Via Zamboni 25 Bologna | 40126 Bologna | Italia



ALMA MATER STUDIORUM | INNOVATION  
UNIVERSITÀ DI BOLOGNA | DIVISION

Those who do not meet the minimum application requirements or who have also applied for internships at the EUIPO will be excluded from the procedure.

### **DATA PROCESSING AND PRIVACY**

The data collected will be processed for the purposes of carrying out the institutional activities of the University and will be stored in accordance with the provisions of the European Privacy Regulation EU 2016/679 and Legislative Decree 196/2003 as amended. The provision of data is mandatory in order to submit shortlists to the two bodies for the relevant programmes.

The data controller is Alma Mater Studiorum - University of Bologna, with registered office in Via Zamboni, 33 - 40126 Bologna, in the person of the Rector as legal representative.

Contact details of the Data Protection Officer (DPO): [privacy@unibo.it](mailto:privacy@unibo.it).

The person responsible for responding to the data subject is the Head of the Innovation Area, Via Zamboni, 33 - 40126 Bologna.

### **CONTACTS**

For further information:

- regarding the submission of expressions of interest to EUIPO, please send an email to [arin.banditirocini@unibo.it](mailto:arin.banditirocini@unibo.it).
- regarding access and/or the university's online application, please contact the Online Student Help Desk by telephone on: +39 0512080301 from Monday to Friday, from 9:00 a.m. to 1:00 p.m. and from 2:00 p.m. to 5:00 p.m., or send an email to [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it).

The Head of Innovation Area

Alice Corradi

(digitally signed)

Responsabile del procedimento: Alice Corradi | [alice.corradi@unibo.it](mailto:alice.corradi@unibo.it)

**AREA INNOVAZIONE**

Via Zamboni 25 Bologna | 40126 Bologna | Italia